

HILLSIDE

Public Library

JFK PLAZA
HILLSIDE & LIBERTY AVENUES HILLSIDE, NJ 07205-1893
(973) 923-4413

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street SW
Washington, DC 20554

August 13, 2013

Dave Cubie, Library Director
Hillside Public Library
1409 Liberty Avenue
Hillside, NJ 07205
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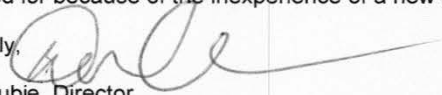
Re: Request for FCC Waiver—Filing Proceeding CC Docket 02-6
Funding year 2013 Form 471 Postmarked Outside of Window
Applicant's Form Identifier: HSP ERATE 2013
Form 471 Application Number: 931739

Dear Secretary Dortch,

The application that I filed on behalf of the Hillside Public Library was outside of the window. I am requesting for a waiver of the rules of the deadline for the following reasons:

1. I am a new director and have not previously completed an e-rate filing start to finish and was unaware of the exact deadline which I missed by 12 hours.
2. Concurrent with e-rate filing I was filling out the NJ State Aid report for the first time which I prioritized because the state aid is a larger source of revenue.
3. At the same time as these reports I was embroiled in a personnel issue which forced me to be in extensive consultation with a labor attorney, consuming additional time expenditure which I could not foresee.
4. I am asking in addition for a waiver because the Hillside Public Library is underfunded as it is and the loss of \$2,556.00 would be a large loss for our library. It would be a shame for a low income community to lose the resources that this program was designed for because of the inexperience of a new director (me).

Sincerely,


Dave Cubie, Director



Schools and Libraries Division



**FUNDING YEAR 2013 FORM 471
POSTMARKED OUTSIDE OF WINDOW**

July 26, 2013

David Cubie
Hillside Public Library
John F. Kennedy Plaza
Hillside and Liberty Avenues
Hillside, NJ 07205

**Re: Applicant's Form Identifier: HSP ERATE 2013
Form 471 Application Number: 931739**

We're sending this letter to notify you that your FCC Form 471 application and/or certification was received or postmarked AFTER the deadline for an application to be considered as filed within the window. Applications submitted outside of the filing window will not be considered for funding unless funds remain after considering all in-window applications.

TO REQUEST A WAIVER OF THE FILING WINDOW DEADLINE:

The window filing requirement is contained in the Federal Communication Commission (FCC) rules for the E-rate program. USAC cannot consider requests for waivers of FCC rules. If you missed the FCC Form 471 filing window deadline and wish to request a waiver, you may file a waiver request with the FCC. You should refer to CC Docket No. 02-6 on the first page of your waiver request. We strongly recommend that you review "Appeals" posted in the Reference Area of the SLD section of the USAC website for electronic filing options and additional information on waiver requests.

TO APPEAL THIS DECISION:

If you disagree with the decision indicated in this letter - for example, if you believe that you postmarked your FCC Form 471 on or before the filing window deadline - you have the option of filing an appeal with USAC or with the FCC.

If you wish to appeal to USAC, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
 - Appellant name,
 - Applicant or service provider name,
 - BEN,

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Visit us online at: www.usac.org/sl